

**AGENDA**  
Board of Education, Stephenson Area Public Schools  
**Organizational/Board Meeting** January 26, 2025 6 p.m.  
SAPS Learning Commons

**1. Call Regular Meeting of the Stephenson Public School Board of Education to order**

Please stand for the Pledge of Allegiance.

Welcome to the Stephenson Area Public School Board of Education Meeting. We have an agenda and rules for public participation posted on the front page of our website. If anyone present now wishes to make a comment, please sign in.

**2. Roll Call**

Don Cugini \_\_\_\_\_, Matthew Ives \_\_\_\_\_, Lance Johnson \_\_\_\_\_, Scott Marcoe \_\_\_\_\_, Adam Olson \_\_\_\_\_, Natalie Winkler \_\_\_\_\_, Barb Zahorik \_\_\_\_\_  
Time \_\_\_\_\_

Administration Present: (Renea will note based on observation)

**3. Election of Officers**

**A. Election of President** (The Superintendent will handle this part of the officer elections, while the President will take care of the rest.)

The floor is now open for the office of the President. Do we have a nomination (s)?

\_\_\_\_\_ Nominated by \_\_\_\_\_ Any other nominations?

Motion: Motion by \_\_\_\_\_ Second by \_\_\_\_\_

All those in favor of \_\_\_\_\_ as the President of the Stephenson Area Public Schools Board of Education for the 2026 calendar year.

Don Cugini \_\_\_\_\_, Matthew Ives \_\_\_\_\_, Lance Johnson \_\_\_\_\_, Scott Marcoe \_\_\_\_\_,  
Adam Olson \_\_\_\_\_, Natalie Winkler \_\_\_\_\_, Barb Zahorik \_\_\_\_\_,  
Favor \_\_\_\_\_ Oppose \_\_\_\_\_

Is there any further discussion?

All those in favor say aye:

All those opposed say nay:

**B. Election of Vice President** (The President will do the remainder of the election of Officers)

The floor is now open for the office of Vice President. Do we have a nomination (s)?

\_\_\_\_\_ Nominated by \_\_\_\_\_ Any other nominations?

Motion: Motion by \_\_\_\_\_ Second by \_\_\_\_\_

All those in favor of \_\_\_\_\_ as Vice President of the Stephenson Area Public Schools Board of Education for the 2026 calendar year

Don Cugini \_\_\_\_\_, Matthew Ives \_\_\_\_\_, Lance Johnson \_\_\_\_\_, Scott Marcoe \_\_\_\_\_,  
Adam Olson \_\_\_\_\_, Natalie Winkler \_\_\_\_\_, Barb Zahorik \_\_\_\_\_,  
Favor \_\_\_\_\_ Oppose \_\_\_\_\_

Is there any further discussion?

All those in favor say aye:

All those opposed say nay:

### **C. Election of Secretary**

The floor is now open for the office of the Secretary. Do we have a nomination (s)?

\_\_\_\_\_ Nominated by \_\_\_\_\_. Any other nominations?

Motion: Motion by \_\_\_\_\_ Second by \_\_\_\_\_

All those in favor of \_\_\_\_\_ as Secretary of the Stephenson Area Public Schools  
Board of Education for the 2026 calendar year

Don Cugini \_\_\_\_\_, Matthew Ives \_\_\_\_\_, Lance Johnson \_\_\_\_\_, Scott Marcoe \_\_\_\_\_,  
Adam Olson \_\_\_\_\_, Natalie Winkler \_\_\_\_\_, Barb Zahorik \_\_\_\_\_,  
Favor \_\_\_\_\_ Oppose \_\_\_\_\_

Is there any further discussion?

All those in favor say aye:

All those opposed say nay:

### **D. Election of Treasurer**

The floor is now open for the office of Treasure. Do we have a nomination (s)?

\_\_\_\_\_ Nominated by \_\_\_\_\_. Any other nominations?

Motion: Motion by \_\_\_\_\_ Second by \_\_\_\_\_

All those in favor of \_\_\_\_\_ as treasure of the Stephenson Area Public Schools  
Board of Education for the 2026 calendar year

Don Cugini \_\_\_\_\_, Matthew Ives \_\_\_\_\_, Lance Johnson \_\_\_\_\_, Scott Marcoe \_\_\_\_\_,  
Adam Olson \_\_\_\_\_, Natalie Winkler \_\_\_\_\_, Barb Zahorik \_\_\_\_\_,  
Favor \_\_\_\_\_ Oppose \_\_\_\_\_

Is there any further discussion?

All those in favor say aye:

All those opposed say nay:

### **4. Approve (or Amend) Agenda**

Are there any changes to the agenda? Hearing no changes, I would entertain a motion to approve the agenda as submitted (or amend with any changes).

Motion:

Moved by \_\_\_\_\_ and supported by \_\_\_\_\_ to approve the agenda as submitted (or amend with changes).

Is there any further discussion?

All those in favor say aye:  
All those opposed say nay:

**5. Public Comment**

The Board of Education has set aside this time for Public Comment. State your name, address, and affiliation, if any. Please address your comments to the Board of Education and limit them to three minutes. (Anyone who has submitted a comment card will be recognized.)

- Let the record show there was not public comment.
- Thank you for your comments; we value your concerns and opinions.
- Thank you; we will refer your concerns to the proper committee and get back to you.

**6. Approve Consent Agenda**

The Board of Education shall use a consent agenda to keep routine matters within a reasonable time frame. The below listed items are being recommended this month for passage by consent. A member of the Board may request any item to be removed from the consent resolution and defer it for a specific action and more discussion. If there is no or further discussion, the consent agenda passes by consent.

- *Minutes of December 22, 2025 School Board Meeting* (Attached in packet)
- *Treasurer's Report*
  - SAPS Broad Base Category Report (Attached in packet)
  - SASPS Board December Check Listing (Attached in packet)

**7. Presentation**

- A. 1<sup>st</sup> reading-Jerry Sardina Michigan Local Policy Update Volume 40 Number 1 September 2025

**8. Superintendent Communications**

- A. May School Board Meeting Date
- B. Course Catalog
- C. Hiring Carissa Suri
- D. Adriano Allegrini
- E. February 18th 6pm-7pm Brad Banasik & Don Wotruba Board Governance Zoom (link to be provided)

**9. Student Representative – Kaylee Starzynski**

**10. Committee Reports**

- A. Personnel, Curriculum, Policy -
- B. Building & Grounds/Tech Committee –
- C. Finance Committee – Natalie Winkler
- D. Athletics/Student Activities Committees-
- E.

**11. Organization of Committees**

Athletic Committee  
Building/Grounds/ Tech Committee  
Curriculum Committee  
Finance Committee  
Personnel Committee  
Policy Committee

## **12. Organizational Action Items**

### **i. Designation of Person to Post Notices of Meetings**

Motion: Motion by \_\_\_\_\_ Second by \_\_\_\_\_ to approve Renea Oskwarek as the person in the district responsible for posting all notices of board/committee meetings for the 2026 calendar year as outlined in the Stephenson Area Public Schools Board Policy and recommended by the superintendent

Is there any further discussion?

All those in favor say aye:

All those opposed say nay:

### **ii. Attorney Retainer for 2026**

Motion: Motion by \_\_\_\_\_ Second by \_\_\_\_\_ to approve Thrun Law Firm as the district attorney at the current rate for the 2026 calendar year as recommended by the superintendent

Is there any further discussion?

All those in favor say aye:

All those opposed say nay:

### **iii. Designation of a Person to keep meeting minutes and records**

Motion: Motion by \_\_\_\_\_ Second by \_\_\_\_\_ to approve Renea Oskwarek as the person to keep meeting minutes and records for the 2026 calendar year as recommended by the superintendent”.

Is there any further discussion?

All those in favor say aye:

All those opposed say nay:

### **iv. Adoption of Electronic Transfer Officer**

Motion: Motion by \_\_\_\_\_ Second by \_\_\_\_\_ to designate Superintendent Sardina as the Electronic Transfer Officer as outlined in Policy 6144 in conjunction with the district required signatory of three individuals for the 2026 calendar year as recommended by the superintendent.

Is there any further discussion?

All those in favor say aye:

All those opposed say nay:

### **v. Adoption of Depository for School Funds**

Motion: Motion by \_\_\_\_\_ Second by \_\_\_\_\_ to continue to utilize Nicolet Bank as the depository for the General Fund Account, Food Service Account, 3% Account, Sinking Fund Account, and Student Activity Account

Is there any further discussion?

All those in favor say aye:

All those opposed say nay:

**vi. Adoption of Signatory**

**Motion:** Motion by \_\_\_\_\_ Second by \_\_\_\_\_ to approve Signatory's be approved, and any previous Signatory document be dissolved

Is there any further discussion?

All those in favor say aye:

All those opposed say nay:

**13. Action Items**

**A. Approve Updated Course Catalog**

**Motion:** Moved by \_\_\_\_\_ and supported by \_\_\_\_\_ to approve the Updated Course Catalog

Is there any further discussion?

All those in favor say aye:

All those opposed say nay:

**B. Approve hiring Carissa Suri Food Service**

**Motion:** Moved by \_\_\_\_\_ and supported by \_\_\_\_\_ to approve hiring Carissa Suri Food Service

Is there any further discussion?

All those in favor say aye:

All those opposed say nay:

**A. Approve hiring Adriano Allegrini**

**B. Motion:** Moved by \_\_\_\_\_ and supported by \_\_\_\_\_ to approve hiring Adriano Allegrini  
Uplift Board Member

Is there any further discussion?

All those in favor say aye:

All those opposed say nay:

**14. Round Table**

**15. Adjournment**

**Motion:** Moved by \_\_\_\_\_ and supported by \_\_\_\_\_ to adjourn the Board Meeting at \_\_\_\_\_ pm.

Is there any further discussion?

All those in favor say aye:

All those opposed say nay: