

AGENDA

Board of Education, Stephenson Area Public Schools
Organizational/Board Meeting January 26, 2025 6 p.m.
SAPS Learning Commons

1. Call Regular Meeting of the Stephenson Public School Board of Education to order

Please stand for the Pledge of Allegiance.

Welcome to the Stephenson Area Public School Board of Education Meeting. We have an agenda and rules for public participation posted on the front page of our website. If anyone present now wishes to make a comment, please sign in.

2. Roll Call

Don Cugini _____, Matthew Ives _____, Lance Johnson _____, Scott Marcoe _____, Adam Olson _____, Natalie Winkler _____, Barb Zahorik _____
Time _____

Administration Present: (Renea will note based on observation)

3. Election of Officers

A. **Election of President** (The Superintendent will handle this part of the officer elections, while the President will take care of the rest.)

The floor is now open for the office of the President. Do we have a nomination (s)?

_____ Nominated by _____ Any other nominations?

Motion: Motion by _____ Second by _____

All those in favor of _____ as the President of the Stephenson Area Public Schools Board of Education for the 2026 calendar year.

Don Cugini _____, Matthew Ives _____, Lance Johnson _____, Scott Marcoe _____,
Adam Olson _____, Natalie Winkler _____, Barb Zahorik _____,
Favor _____ Oppose _____

Is there any further discussion?

All those in favor say aye:

All those opposed say nay:

B. **Election of Vice President** (The President will do the remainder of the election of Officers)

The floor is now open for the office of Vice President. Do we have a nomination (s)?

_____ Nominated by _____ Any other nominations?

Motion: Motion by _____ Second by _____

All those in favor of _____ as Vice President of the Stephenson Area Public Schools Board of Education for the 2026 calendar year

Don Cugini , Matthew Ives , Lance Johnson , Scott Marcoe ,
Adam Olson , Natalie Winkler , Barb Zahorik
Favor Oppose

Is there any further discussion?

All those in favor say aye:

All those opposed say nay:

C. Election of Secretary

The floor is now open for the office of the Secretary. Do we have a nomination (s)?

Nominated by Any other nominations?

Motion: Motion by Second by

All those in favor of as Secretary of the Stephenson Area Public Schools
Board of Education for the 2026 calendar year

Don Cugini , Matthew Ives , Lance Johnson , Scott Marcoe ,
Adam Olson , Natalie Winkler , Barb Zahorik
Favor Oppose

Is there any further discussion?

All those in favor say aye:

All those opposed say nay:

D. Election of Treasurer

The floor is now open for the office of Treasure. Do we have a nomination (s)?

Nominated by Any other nominations?

Motion: Motion by Second by

All those in favor of as treasure of the Stephenson Area Public Schools
Board of Education for the 2026 calendar year

Don Cugini , Matthew Ives , Lance Johnson , Scott Marcoe ,
Adam Olson , Natalie Winkler , Barb Zahorik
Favor Oppose

Is there any further discussion?

All those in favor say aye:

All those opposed say nay:

4. Approve (or Amend) Agenda

Are there any changes to the agenda? Hearing no changes, I would entertain a motion to approve the agenda as submitted (or amend with any changes).

Motion:

Moved by and supported by to approve the agenda as submitted (or amend with changes).

Is there any further discussion?

All those in favor say aye:
All those opposed say nay:

5. Public Comment

The Board of Education has set aside this time for Public Comment. State your name, address, and affiliation, if any. Please address your comments to the Board of Education and limit them to three minutes. (Anyone who has submitted a comment card will be recognized.)

- Let the record show there was not public comment.
- Thank you for your comments; we value your concerns and opinions.
- Thank you; we will refer your concerns to the proper committee and get back to you.

6. Approve Consent Agenda

The Board of Education shall use a consent agenda to keep routine matters within a reasonable time frame. The below listed items are being recommended this month for passage by consent. A member of the Board may request any item to be removed from the consent resolution and defer it for a specific action and more discussion. If there is no or further discussion, the consent agenda passes by consent.

- *Minutes of December 22, 2025 School Board Meeting* (Attached in packet)
- *Treasurer's Report*
 - SAPS Broad Base Category Report (Attached in packet)
 - SASPS Board December Check Listing (Attached in packet)

7. Presentation

- A. 1st reading-Jerry Sardina Michigan Local Policy Update Volume 40 Number 1 September 2025

8. Superintendent Communications

- A. May School Board Meeting Date
- B. Course Catalog
- C. Hiring Carissa Suri
- D. Adriano Allegrini
- E. February 18th 6pm-7pm Brad Banasik & Don Wotruba Board Governance Zoom (link to be provided)

9. Student Representative – Kaylee Starzynski

10. Committee Reports

- A. Personnel, Curriculum, Policy -
- B. Building & Grounds/Tech Committee –
- C. Finance Committee – Natalie Winkler
- D. Athletics/Student Activities Committees-
- E.

11. Organization of Committees

Athletic Committee
Building/Grounds/ Tech Committee
Curriculum Committee
Finance Committee
Personnel Committee
Policy Committee

12. Organizational Action Items

i. Designation of Person to Post Notices of Meetings

Motion: Motion by _____ Second by _____ to approve Renea Oskwarek as the person in the district responsible for posting all notices of board/committee meetings for the 2026 calendar year as outlined in the Stephenson Area Public Schools Board Policy and recommended by the superintendent

Is there any further discussion?

All those in favor say aye:

All those opposed say nay:

ii. Attorney Retainer for 2026

Motion: Motion by _____ Second by _____ to approve Thrun Law Firm as the district attorney at the current rate for the 2026 calendar year as recommended by the superintendent

Is there any further discussion?

All those in favor say aye:

All those opposed say nay:

iii. Designation of a Person to keep meeting minutes and records

Motion: Motion by _____ Second by _____ to approve Renea Oskwarek as the person to keep meeting minutes and records for the 2026 calendar year as recommended by the superintendent”.

Is there any further discussion?

All those in favor say aye:

All those opposed say nay:

iv. Adoption of Electronic Transfer Officer

Motion: Motion by _____ Second by _____ to designate Superintendent Sardina as the Electronic Transfer Officer as outlined in Policy 6144 in conjunction with the district required signatory of three individuals for the 2026 calendar year as recommended by the superintendent.

Is there any further discussion?

All those in favor say aye:

All those opposed say nay:

v. Adoption of Depository for School Funds

Motion: Motion by _____ Second by _____ to continue to utilize Nicolet Bank as the depository for the General Fund Account, Food Service Account, 3% Account, Sinking Fund Account, and Student Activity Account

Is there any further discussion?

All those in favor say aye:

All those opposed say nay:

vi. **Adoption of Signatory**

Motion: Motion by _____ Second by _____ to approve Signatory's be approved, and any previous Signatory document be dissolved

Is there any further discussion?

All those in favor say aye:

All those opposed say nay:

13. Action Items

A. Approve Updated Course Catalog

Motion: Moved by _____ and supported by _____ to approve the Updated Course Catalog

Is there any further discussion?

All those in favor say aye:

All those opposed say nay:

B. Approve hiring Carissa Suri Food Service

Motion: Moved by _____ and supported by _____ to approve hiring Carissa Suri Food Service

Is there any further discussion?

All those in favor say aye:

All those opposed say nay:

A. Approve hiring Adriano Allegrini

B. Motion: Moved by _____ and supported by _____ to approve hiring Adriano Allegrini

Uplift Board Member

Is there any further discussion?

All those in favor say aye:

All those opposed say nay:

14. Round Table

15. Adjournment

Motion: Moved by _____ and supported by _____ to adjourn the Board Meeting at _____ pm.

Is there any further discussion?

All those in favor say aye:

All those opposed say nay: