

# Stephenson Area Public Schools

W526 Division Street – P.O. Box 509  
Stephenson, Michigan 49887  
Phone 906-753-2221

**POSTING DATE:** August 12, 2025

## **POSITION: Classroom Aide, GSRP**

Location: Stephenson, MI

**QUALIFICATIONS:** Minimum of a high school diploma or equivalent. Experience with early childhood/preschool children, particularly with at-risk children preferred.

Summary:

Classroom Aide is responsible for assisting in providing students with a first class learning experience, contributing to their development and preparing them for a successful school career.

**SALARY:** \$16.07/hourly rate, regular  
with associates \$17.14  
pay may increase with prior experience

**POSTED DATE:** 8/12/2025

**APPLICATION DEADLINE:** Until Filled

Preferred Qualifications:

- Experience with early childhood/preschool children, particularly with at-risk children
- Certification in CPR and First Aid
- Work effectively, make decisions, and problem solve collaboratively within a team
- Work well with diverse families and engage parents as full partners in their child's learning
- Strong communication and interpersonal skills to effectively interact with students, parents, and teachers

Responsibilities:

- Follow the daily schedule as outlined in the curriculum and GSRP guidelines
- Monitor behavior and support the educational process in the classroom
- Perform other duties as assigned
- Accompany GSRP Teacher on program related home visits as needed
- Regular and reliable attendance

Physical Requirements:

Employee must be capable of performing physical demands of the job, including but not limited to lifting, bending, stooping, squatting, and standing for long periods of time.

Statement of Assurances in Compliance with Federal Law: The Stephenson Area Public School District is an Equal Opportunity Employer and does not discriminate on the basis of race, color, national origin, creed, age, religion, sex, height, weight, marital status or disabling condition. The Stephenson Area Public School Board of Education has adopted policies, which support the regulations of Title VI, Title IX and Section 504 of the Rehabilitation Act of 1974.

Work environment has a raised noise level.

This document is intended to describe the general nature and level of the work performed by those assigned to this job. This is not an exhaustive list of all duties and responsibilities. Administration reserves the right to amend and change responsibilities to meet business and organizational needs as necessary.

Conditions of Employment:

Pending approval by the Board of Education and satisfactory completion of background criminal history checks. This program and related positions are conditional upon approval of Child Care program licensing.

Employment Type:

Full time, Part-time, or Substitute

**APPLY TO:** Candidates must submit a letter of interest that aligns with the posting, resume, letters of reference, and credentials to: [roskwarek@stephenson.k12.mi.us](mailto:roskwarek@stephenson.k12.mi.us)

Renea Oskwarek, Executive Assistant  
Stephenson Area Public Schools  
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Stephenson, MI 49887

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